



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

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Mayor

Wm. Gee Williams, III

Vice President

Elroy Brittingham, Sr.

Council Members

Dean Burrell, Sr.

Lisa Hall

Paula Lynch

Troy Purnell

BERLIN, MARYLAND

MAYOR AND COUNCIL MEETING

Town Attorney

David Gaskill

MONDAY, MAY 23, 2011

Town Administrator

Anthony J. Carson, Jr.

COUNCIL CHAMBERS – BERLIN TOWN HALL

10 WILLIAM STREET

BERLIN, MD 21811

EXECUTIVE SESSIONNONE SCHEDULED

REGULAR SESSION7:00 PM

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Tony Carson, Town Administrator at (410) 641-4144

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**BERLIN MAYOR AND COUNCIL
COUNCIL MEETING
AGENDA
Monday, May 23, 2011**

NO EXECUTIVE SESSION TO BE HELD

7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers

1. Approval of the Minutes for:
Revised Budget Worksession Minutes of April 4, 2011
Regular Session of the Mayor and Council on May 9, 2011
Executive Session of the Mayor and Council on May 9, 2011
Statement of Closure for Mayor and Council on May 9, 2011
2. Main Street Maryland Clean Safe and Green Award
 - a. Main Street Berlin
 - b. Grow Berlin Green
3. Request for Special Event – Chris Klebe
Bike Ride for June 18, 2011
4. Update on Youth Program in Berlin – Worcester County Youth & Family
5. Public Hearing – Ordinance 2011-04
Amending Section 50-2 concerning outdoor burning permits
6. Public Hearing – Ordinance 2011-03
FY12 Budget
7. Motion to Approve – Renewal Proposal for FY12 submitted by IWIF for Worker's
Compensation
8. Departmental Reports
 - a. Finance – Lynn Musgrave
 - b. Deputy Town Administrator – Mary Bohlen
 - c. Public Works – Mike Gibbons
 - d. Electric – Tim Lawrence
 - e. Police – Arnold Downing
 - f. Planning and Zoning – Chuck Ward
 - g. Human Resources – Jeff Fleetwood
 - h. Economic and Community Development – Michael Day
9. Town Administrator's Report
10. Comments from the Mayor
11. Comments from the Council
12. Comments from the Public

13. Comments from the Press

14. Adjournment

Revised per May 9th meeting
MAYOR AND COUNCIL OF BERLIN, MARYLAND
GENERAL FUND BUDGET WORKSHOP MINUTES
APRIL 4, 2011

The General Fund Budget Worksession for Monday, April 4, 2011 was called to order by Mayor Williams at approximately 6:08 p.m. In attendance were Council members Lynch, Purnell, Hall, Burrell and Brittingham as well as Town Administrator Tony Carson, Deputy Town Administrator Mary Bohlen, Economic and Community Director Michael Day, Finance Director Lynn Musgrave, Planning and Zoning Director Chuck Ward, Public Works Director Mike Gibbons, Human Resources Director Jeff Fleetwood, Police Chief Arnold Downing and Administrative Assistant Sharon Timmons.

The meeting convened at 6:08 p.m. Mayor Williams announced that the tentative schedule for the budget would be to introduce the budget on May 9th with a public hearing for May 23rd. The council could have the option of passing the budget on the 23rd or wait until June 13th. He reported that the overall budget is 12.1 million dollars with a deduction of \$400,000.00 or 3% below current town budget with no services to residents being cut. The proposed General Fund increased 3% to cover expenditures for increases in health insurance and police department support, but a 3.6% decrease in operating expenses from the current year. The proposed budget for the contingency fund is \$158,000 which the council anticipates may be reduced during the budget process and includes a consideration of raises for the employees depending on the actual cost of health insurance vs. the high numbers budgeted. The contingency fund also funds the capital expenditures through current revenue rather than reserves. The proposed General Fund budget is 4.6 million which is an increase of \$325,000 above the current budget and hold the property tax rate at .73 cents per \$100.00 and based on the state assessments represents an increase of \$104,000 in property taxes.

Finance Director Lynn Musgrave reported on the revenues and expenditures. She reported that revenues were at 80% and may be higher than projected at the end of fiscal year. The expenditures were a little higher due to the purchase of the Spray site not being projected in FY11's budget. She stated that the land purchase will be moved over to fixed assets at the end of the year. Mayor Williams requested that the FY11 updated actual budget be presented at the next budget meeting.

Finance Director Lynn Musgrave and Deputy Town Administrator Mary Bohlen reported on the Administration budget. Ms. Bohlen explained by removing the contingency funds and the transfer from capital and slots impact funds from FY12, the department showed a 3.4% reduction. Mr. Carson stated that he had requested a 3% reduction from all departments minus salaries, fica, health and retirement. Councilmember Lynch inquired about the increase costs related to Worker's Compensation. Human Resources Director Jeff Fleetwood explained. Council requested changes to the budget format and Finance Director Musgrave and Town Administrator Carson stated those changes would be made

and forwarded back to council for review prior to the beginning of the next budget worksession.

Finance Director Lynn Musgrave and Economic and Community Development Director Michael Day reported that their budget had been reduced by 5% due to a decrease in the need for contracted services, event coordination and grant matches.

Finance Director Lynn Musgrave reported that the budget for Finance had been reduced by 4% and the budget for Customer Service had been reduced by 13%. Discussion continued regarding reimbursement accounts and contracted services. Councilmember Lynch requested a list of all employees with their titles and salaries.

Ms. Musgrave and Police Chief Arnold Downing reported a 12% reduction in the budget for the Police Department. Chief Downing stated that there was an increase in employee health insurance, retirement, worker's comp and postage, but legal expenditures had been moved to administration. Human Resources Director Jeff Fleetwood explained the process and the information he had obtained regarding entry level police salaries and benefits from other towns. Mayor Williams stated that after all of the comparative information had been received, a joint recommendation would be made identifying where the funds would come from. Mr. Fleetwood stated that the average salary from the towns surveyed was \$35,000.00. Councilmember Hall inquired about incentive programs offered by other towns. Councilmember Burrell requested that consideration be given to those municipalities and jurisdictions which have been able to hire our officers. Town Administrator Carson stated he would have the information to council in a 2-3 week time frame.

Public Works Director Mike Gibbons and Ms. Musgrave reported on the budget regarding Public Works, Sanitation and Streets. Mr. Gibbons reported that his budget had been reduced by 4%. The streets department had been able to be reduced in the areas of professional and contracted services due to the public works department performing the work themselves. Discussion continued regarding projecting the increase in the cost of fuel. Mayor Williams requested all departments make the necessary adjustments for fuel in their budgets.

Planning and Zoning Director Chuck Ward and Ms. Musgrave reported an increase of .23% in the Planning and Zoning budget due to the projected increase in health insurance. He continued by stating that he had reduced his budget 16% over the last two years due to a reduction in staff and expenses which were related to the Comprehensive Plan. He stated that unexpected expenses would come from legal and contracted services. Discussion continued regarding the code book and related expenses.

Ms. Musgrave and Ms. Bohlen reported that the Building and Grounds budget had been reduced by 10%.

Ms. Musgrave and Ms. Bohlen continued by reporting that the Parks and Recreation department budget had been reduced by 3%. The primary expenses shown in contracted

services are the contract with Worcester Youth and Family and the contribution towards the cost of the new portable toilets.

Ms. Musgrave explained the budget allocation of \$200,000.00 for slots revenues. These revenues would be put into a separate bank account, but not used until a full 12 months of receipts had been collected which is estimated to be \$14,800.00 each month. At the end of the first year, the Mayor and Council will make a determination for allocation of over and above funds after payment has been made for the land purchased for the police station and community center. Mayor Williams reiterated the need for council to present their recommendations back to him by the 25th regarding their ideas.

Human Resources Director Jeff Fleetwood reported that a 10% increase factor was built into the budgets to cover any increases towards the health insurance rates. He told council that he was hoping to get the rates this week. Discussion continued on the rates tiers for health insurance. He continued his report by stating that the liability rates had not been received yet, but he was encouraged for only a 2 to 2.5% increase. State Retirement costs could change dependent on possible changes in state legislature. Councilmember Burrell requested the monthly dollar amounts that relate to the premiums for health insurance.

Town Administrator Tony Carson reported on the proposed Capital Budget. An amount of \$200,000 was allocated out of the operating budget towards the following projects: Road work on Buckingham and Washington streets, concrete and sidewalk work on Broad, Grace, Flower, Jefferson and Washington streets, crosswalks at William, Broad, Jefferson and Main streets, 1 reconditioned police car, 4 in car cameras, 1 radar, 6 sets of tactical body armor which ½ will be reimbursed by grants and 1 Town vehicle. Discussion continued regarding sidewalk work in the North Main Street area.

The General Fund Budget workshop ended at 8:07 p.m.

Respectfully submitted,

Sharon Timmons
Administrative Assistant

MAYOR AND COUNCIL OF BERLIN, MARYLAND
Regular Session Council Minutes
Monday, May 9, 2011

The meeting of the Mayor and Council for Monday, May 9, 2011 was called to order by Mayor Williams at approximately 7:12 p.m. Council Members Lynch, Purnell, Hall, Burrell and Brittingham were present, as well as Town Administrator Tony Carson, Electric Utility Director Tim Lawrence, Planning and Zoning Director Chuck Ward, Administrative Assistant Sharon Timmons, Human Resources Director Jeff Fleetwood, Economic and Community Development Director Michael Day, Finance Director Lynn Musgrave, Public Works Director Mike Gibbons and Town Attorney David Gaskill, Deputy Town Administrator Mary Bohlen, Water Resources Director Jane Kreiter and Lt. J.D. Lawson representing Police Chief Arnold Downing who was absent due to a death in the family.

Following the recitation of the Lord's Prayer and the Pledge of Allegiance, Mayor Williams asked for approval of the Budget Work Session Minutes of April 4, 2011. Councilmember Lynch questioned the statement made regarding the slot revenue. Mayor Williams explained that the revenues from the slots would be collected and put into a separate account and would not be used until a full 12 months of receipts had been collected. Councilmember Lynch asked for the minutes to be tabled and submitted for approval at the next meeting after corrections were made. Mayor Williams asked for a motion to approve the Budget Work Session Minutes of April 18, 2011. Vice President Brittingham made a motion to approve and council voted to approve 5-0. Mayor Williams asked for approval of the Regular Session minutes of April 25, 2011. Councilmember Lynch made a motion to approve and council voted unanimously to approve 5-0. Mayor Williams asked for approval of the Executive Session minutes of April 25, 2011. Vice President Brittingham made a motion to approve and council voted unanimously to approve 5-0. Mayor Williams stated that the Executive Session was closed to discuss the negotiation and strategy of a contract.

Mayor Williams announced that Thomas Fager from Worcester Preparatory School was the District One winner of the "If I Were Mayor" Contest sponsored by the Maryland Municipal League. The theme of the contest was "Working Together Works". Mayor Williams stated that students Max Moore and Andrew Strickland from Worcester Preparatory School were also finalists in the contest. The Mayor asked for Mr. Fager to come forward and read his essay. Mayor Williams then proceeded to read Proclamation 2011-10 proclaiming May 9th to be Thomas Fager Day.

Mayor Williams announced Resolution 2011-05, a Letter of Support for a Walkable Bikeable Berlin. Town Attorney David Gaskill read the Resolution in its entirety. Councilmember Hall made a motion to approve Resolution 2011-05 and council voted unanimously to approve 5-0.

Mr. Charley Curcio, the Town's financial consultant from Jefferson, Urian, Doane & Sterner presented the sewer budget forecast related to proposed sewer rate increases over the next 4 years. Mr. Curcio stated that the reviews and numbers were based on growth in town, costs to operate the plant covering the expenses once the system was on line and amortizing the new debt service. Mr. Curcio suggested that a 21% increase was necessary and that this increase would be phased in over a 4 year period at 5% for the first 3 years and at 6% for the fourth year. Discussion continued.

Town Administrator Tony Carson explained Resolution 2011-02, a resolution establishing sewer rates effective July 1, 2011. The rates will be increased 21%, but will be phased in over a 4 year period effective July 1st of 2011 through 2014. Vice President Brittingham left the dias. Mr. Carson explained the changes made to the Resolution which added the heading "Billing Effective" over each year for

clarification and the decrease in the septage rates from 7.5 cents to 6 cents per gallon. Councilmember Burrell requested a copy of the Excel spreadsheet presented by Mr. Curcio. Mayor Williams introduced Resolution 2011-02 and Councilmember Burrell made a motion to approve Resolution 2011-02 which increases the sewer rates effective on July 1st of the next four years at 5% for 2011, 2012 and 2013 and 6% for 2014. Council voted to approve 4-0 with Vice President Brittingham absent.

Mayor Williams explained Ordinance 2011-03, an ordinance establishing the FY12 Budget. The Public hearing will be held on May 23, 2011. Vice President Brittingham returned to the dais. Mayor Williams stated that there was an overall 3% increase in the budget totaling \$347,809.00 which makes the total budget \$12,867,790.00. The breakdown of the funds is as follows: General Fund \$4,750,620.00; Sewer Fund \$1,467,776.00; Water Fund \$668,600.00 and Electric Fund \$5,980,794.00. The slot impact grant of \$200,000.00 of revenue and prior year surplus of \$122,600.00 make up the majority of the increase. Mayor Williams stated that the contingency fund currently has \$274,452.00 and he recommended that \$34,291.00 be used to address the new starting salary scale for the police department. He continued by recommending a 3% increase in all other employee salaries due to the required increase of 2% by State Retirement, increasing the Special Appropriations amount by \$10,000.00 in which \$7,500.00 would be earmarked for Diakonia and \$2,500.00 reserved for use by the Economic Development Office. The budget reflects no tax increase to residents. Councilmembers Purnell and Brittingham agreed with the Mayor's recommendations. Councilmember Burrell made a motion to authorize the Mayor's recommendations for the proposed budget related to the police department's salary adjustments and the 3% increase across the board for employees and adjustments for the Special Appropriations fund. Councilmember Hall stated that she agreed with the increases for the police department, Diakonia and the Economic Development department, but did not agree with the 3% increase for the employees. Town Attorney Gaskill stated that the motion was to add the changes to the budget. Councilmember Burrell clarified his motion to accept the adjustments to the budget. Council voted to approve 4-1 with Councilmember Hall opposed. Mayor Williams asked Lynn Musgrave to adjust the budgets accordingly. Town Administrator Carson stated that the Ordinance needed a formal introduction and Councilmember Lynch made a motion to introduce Ordinance 2011-03, the FY12 Budget.

Deputy Town Administrator Mary Bohlen announced the Citizen Participation and Public Hearing for the Community Development Block Grant and Resolution 2011-04. Ms. Bohlen explained the purpose of the Public Hearing was to make citizens aware of what the Town was proposing to do with Block Grant monies. Mayor Williams opened the Public Hearing and asked for the comments from anyone from the State, County or Public. Ms. Bohlen gave a summary of past awards and expenses and explained that the Town would be submitting an application for \$600,000.00 to be used towards the construction of the new storage lagoon and spray irrigation equipment located at Five Mile Branch Road and the legal and administrative engineering fees associated with the project. Mayor Williams closed the Public Hearing and Town Attorney David Gaskill read the Resolution 2011-04 in its entirety. Councilmember Lynch made a motion to adopt Resolution 2011-04 and council voted unanimously to approve 5-0.

Mayor Williams announced Resolution 2011-03 giving the Planning and Zoning Director authority to waive fees for non-profits when they are being reviewed for a building permit where total costs do not exceed \$3,000.00. Town Attorney Gaskill read the Resolution in its entirety. Vice President Brittingham made a motion to approve the Resolution and council voted unanimously to approve 5-0.

Town Attorney David Gaskill introduced and read in its entirety Ordinance 2011-04, an ordinance amending Section 50-2 concerning outdoor burning permits. The Public Hearing will be held on May 23, 2011. Discussion continued. Planning and Zoning Director Chuck Ward stated that the Fire Marshall and the Berlin Fire Company must be contacted and the request approved prior to a permit being issued. Councilmember Lynch requested that the time period for acting on the permit be revised to 30 days. She continued in stating her concern that there was no mention regarding the notification of

neighbors prior to a scheduled burn. Mayor Williams requested that Mr. Ward bring back recommendations to council regarding reasonable guidelines for notifications and to consider having the Fire Company and Fire Marshall be first on the approval list with final approval by the Planning Department.

Town Administrator Tony Carson asked for a motion to approve Whitman, Requardt and Associates, LLP for engineering and design services for the Broad Street sidewalk project for an amount of \$36,465.00. Cost for these services will be taken from impact fees. Mr. Carson stated he had met with State Highway and had been told that the Town could go ahead with the design of the sidewalks as long as it meets with State Highway Administration's standards. Mayor Williams stated that the project will be done in phases due to the construction cost. Councilmember Purnell made a motion to approve the contract of Whitman, Requardt and Associates in the amount of \$36,465.00 for the engineering and design services for the Broad Street sidewalk project replacement and extension and council voted unanimously to approve 5-0.

Town Administrator Tony Carson asked for a motion to approve Peninsula Roofing for repairs to the Multipurpose Building on 128 Flower Street for an amount not to exceed \$9,800.00. Councilmember Lynch made a motion to approve and adjust the price up to \$10,500.00 to allow for negotiation of some of the additional minor repairs. Council voted unanimously to approve 5-0.

Town Administrator Tony Carson asked for a motion to approve 8 additional EDU's for the property located at 119 North Main Street which would be converted to a Mexican restaurant. This property currently has 2 EDU's assigned. Councilmember Hall made a motion to approve the 8 additional EDU's conditional on payment of the EDU's and council voted unanimously to approve 5-0.

Mayor Williams announced the motion to approve a new 3 year contract with Town Administrator Tony Carson effective January 1, 2012. Councilmember Burrell made a motion to approve the contract and council voted unanimously to approve 5-0. Mayor Williams requested that department heads think about where their departments would like to be 5 years out.

Human Resources Director Jeff Fleetwood requested a motion to approve the Health Care proposal with Atlantic, Smith, Cropper and Deeley regarding the health care and vision plans, that the employee's contribution remain the same in fiscal year 2012 as rates approved for fiscal year 2011 and that the employee absorb any increase associated with the dental plan for fiscal year 2012. Mr. Fleetwood stated that new health rates had dropped 0.81%, vision rates were flat and that the dental rates would increase 4%. Councilmember Hall made a motion to approve the health care proposal and council voted unanimously to approve 5-0.

Departmental reports began with Finance Director Lynn Musgrave reporting that the customer on-line bill pay was up and running. Mayor Williams requested that Ms. Musgrave prepare a written notice for the customer bills and press release. Ms. Musgrave explained how the on-line bill pay worked.

Public Works Director Mike Gibbons reported that the first spring Bulk pick up was scheduled for Wednesday, May 11th for customers with Tuesday and Wednesday trash pickup and on Wednesday, May 18th for those customers with Thursday pickup.

Water Resources Director Jane Kreiter reported that the Water Resources department had received its new camera truck and would be providing a demonstration to the council soon.

Electric Utility Director Tim Lawrence reported that the Public Works pole relocation and the relay repairs at the Power Plant were almost complete, preparation and testing on the generators would be

taking place on Monday to ready for the summer months and installation of electric to the new microbrewery would begin on Tuesday.

Lieutenant J.D. Lawson reported that Chief Downing was absent due to a death in his family. He continued by thanking the Town Administrator, Human Resources Director and Mayor and Council for addressing the pay scales for the police officers.

Human Resources Director Jeff Fleetwood reported that the employee health benefits fair open enrollment would take place on May 24-26th. He continued his report by stating that a revised Word Format employment application had been added to the website. He also stated that the Life Insurance rates were flat, but the dental rates had increased 4%.

Economic and Community Development Director Michael Day reported on a successful Jazz and Blues festival. He continued by stating that they were preparing for the May Day Play Day event to be held on May 13th and spoke about the various meetings he would be attending.

Town Administrator Tony Carson thanked the council for their confidence and support and extension of his contract for another 3 years. He then requested approval of 6 purchase orders (201101772, 201101804, 201101801, 201101824, 201101864 and 201101873). Vice President Brittingham made a motion to approve all 6 purchase orders and council voted unanimously to approve 5-0.

Mayor Williams expressed his thanks to the department heads, council and Town Administrator for all of their hard work on the budget.

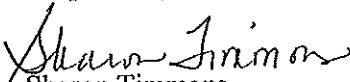
Mayor Williams asked for questions from the council. Councilmember Burrell inquired about the status of the Verizon lines on Flower Street and the driveway at the Multipurpose Building. Electric Utility Director Tim Lawrence and Public Works Director Mike Gibbons reported that Verizon was still working on the phone lines and had installed a pipe under the driveway at the Multipurpose Building to run the lines through and that after Verizon had completed their work, sidewalk work would begin. Mr. Lawrence stated that he would contact Verizon to speed the process up due to the upcoming Memorial Day celebrations. Councilmember Lynch inquired about tall grass at 2 homes on Washington Street. Mr. Ward responded that he had contacted the homeowners on the situation.

Mayor Williams asked for questions from the public. A lady from the audience (no name given) inquired about the proposal from Worcester County Youth and Family regarding programs to be offered to children during the summer months. Deputy Town Administrator Mary Bohlen responded that WCYF was currently working on the programs and she would request an update from them. Councilmember Burrell stated that he still wanted the data on the participants residing in Berlin.

Shawn Jester, aide for Delegate Michael McDermott introduced himself and offered their assistance with any needs the Town may have.

Mayor Williams asked for questions from the press, there being none, Councilmember Burrell made a motion to adjourn and the meeting ended at 9:41 p.m.

Respectfully submitted,


Sharon Timmons
Administrative Assistant

ORDINANCE NO. 2011- 04

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, A MD. MUNICIPAL CORPORATION, AMENDING SECTION 50-2 OF THE TOWN CODE CONCERNING OUTDOOR BURNING PERMITS

BE IT ENACTED THAT SECTION 50-2 BE AMENDED AS FOLLOWS:

§50-2

Within the corporate limits of the Town of Berlin, except by special permit from the Mayor and Council-DIRECTOR OF PLANNING AND ZONING of Berlin, no outside or open fires or burnings of any kind shall be permitted.

Adopted and effective this _____ day of _____, 2011 by the Mayor and Council of the Town of Berlin, Maryland, by affirmative vote of _____ to _____ opposed, with _____ abstaining.

Elroy Brittingham, Vice-President

Approved and effective this _____ day of _____, 2011 by the Mayor of the Town of Berlin.

Wm. Gee Williams, Mayor

ATTEST: Anthony Carson, Town Administrator

ORDINANCE 2011-03

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN TO
APPROVE THE FY12 BUDGET AS SUBMITTED AS ATTACHMENT A.

ADOPTED THIS ____ DAY OF ____, 2011 BY THE COUNCIL OF THE
TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF ____ TO
____ OPPOSED.

Elroy Brittingham, Sr., Vice President

APPROVED THIS ____ DAY OF ____, 2011

Wm. Gee Williams, III, Mayor

ATTEST: _____
Anthony J. Carson, Jr.
Town Administrator

MOTION TO APPROVE

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN TO ACCEPT THE POLICY RENEWAL PROPOSAL FOR FY12 AS SUBMITTED BY IWIF (INJURED WORKER'S INSURANCE FUND) FOR WORKER'S COMPENSATION.

ADOPTED THIS ____ DAY OF _____, 2011 BY THE COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF ____ TO ____ OPPOSED.

Elroy Brittingham, Sr., Vice President

APPROVED THIS ____ DAY OF _____, 2011

Wm. Gee Williams, III, Mayor

ATTEST: _____
Anthony J. Carson, Jr.,
Town Administrator

TOWN ADMINISTRATOR'S REPORT
5-23-11

Purchase Orders

PO# 2011001945 in the amount of \$1,144.00 to Wesco Receivables for a ABB Relay for repairs to Substation.

PO# 201101877 in the amount of \$3,032.00 to BIG Wireless for annual maintenance agreement for Police department.

PO# 2011001987 in the amount of \$8,259.05 to Donaway Furniture for match of façade grant for work done at 11 Pitts Street.

PO# 2011001988 in the amount of \$20,000.00 to Donaway Furniture for match of façade grant for work done at 11 Main Street.

PO# 2011002001 in the amount of \$1,000.00 to Delite for advertising for Host our Coast Sponsorship.

PO# 2011001995 in the amount of \$3,312.00 to Hancock Gate Operator Systems for installation of 26 foot slide gate at Electric Substation.

PO# 2011002010 in the amount of \$1,710.12 to Nocks Tire for 4 rear tires for Public Works truck #33.

PO# 2011002019 in the amount of \$9,856.00 to Yoder Overhead Door for 3 garage doors at the Substation.

Updates